



NORTHERN CAPE / FREE STATE CAT CLUB

(SACC)



CONSTITUTION

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CONSTITUTION

1. NAME

The Club shall be called the NORTHERN CAPE / FREE STATE CAT CLUB (NC / FS Cat. Club) (hereinafter referred to as the 'Club') with headquarters at Kimberley or at such other place or places as may be decided upon by the Club from time to time.

2, DEFINITIONS

- 2.1 In all cases words importing the masculine gender shall include the feminine gender and words in the singular number shall include the plural and vice versa.
- 2.2 Committee shall mean the Committee of the Club duly elected in terms of the Rules.
- 2.3 The 'Rules' shall mean the Rules and Regulations of the Club and any By-laws or Regulations duly passed in accordance therewith, and any amendments thereto duly passed in accordance with the said Rules or By-laws.
- 2.4 General Meeting shall mean an Annual General Meeting or an Extraordinary General Meeting held in terms of the Rules.

3. OBJECTS

- 3.1 To promote the welfare and breeding of all varieties of cats in accordance with the show standards thereof or any other standard laid down or recognized from time to time by the Club. To safeguard the welfare of, to encourage and promote fair dealing in, and kind treatment of all cats.
- 3.2 To hold and support shows for the exhibition of and/or competition between all breeds of cats in accordance with the Show Rules of the South African Cat Clubs, and/or any other Show Rules made or recognized by the Club from time to time.
- 3.3 To promote and preserve friendly relationships between breeders, owners, judges, exhibitors, competitors and members, and all persons interested in cats generally, and to support any body whose objects include, inter alia, the promotion of the welfare or breeding of the feline species.
- 3.4 To carry on the affairs of the Club as a non-profit making concern. All excess of revenue over expenditure shall be devoted or expended in order to further the objects of the Club, or shall be held or reserved in accordance with the rules for that purpose.
- 3.5 To train or assist in the training of persons in the judging, breeding, showing or exhibition of cats, and to educate or assist in educating the general public or to influence public opinion in favour of the welfare and kind and proper treatment of cats.
- 3.6 To prevent or assist in the treating of any cruelty to, neglect of, or agitation against cats.
- 3.7 To offer prizes or other inducements, whether of a monetary nature or otherwise, at cat shows, whether conducted by the Club or otherwise, or on any other occasion for competition, exhibition, breeding, kind treatment or prevention of cruelty to cats.
- 3.8 To find or assist cat lovers or other persons to find homes or other suitable accommodation for cats, or to find or assist in finding homes or other suitable accommodation for cats.
- 3.9 To investigate or to assist in investigating the scientific breeding, feeding and treatment of cats, and to make grants or other awards for this purpose, and publish reports of such scientific investigations in the press or in any other suitable manner.
- 3.10 To Publish or assist in the publication of facts relating to cats for the general education of the public.
- 3.11 To hold, promote or foster social gatherings of members or persons interested in cats for the purpose of furthering the welfare of cats or for any other purpose, save that of a political nature.
- 3.12 To award life membership or honorary life membership or honorary office in the Club to persons deserving of such awards.
- 3.13 To grant a honorarium, bonus or gift to any persons deserving of such award, to make donations or grants to deserving causes or charities connected with or having for their objects, inter alia, the welfare or kind treatment of cats or other animals.
- 3.34 To appoint Judges for the purpose of judging at cat shows conducted by the Club and to incur any reasonable expenditure which may be necessitated thereby.
- 3.15 To establish or assist in establishing a library or collection of books or other publications relating to cats for the benefit of members.
- 3.16 To establish or carry on, or to assist in establishing or carrying on, a Register for the registration and particulars of cats and their breeding, either by the Club, or in conjunction with any other cat Club or

Clubs. To appoint any person to carry out the necessary duties in connection therewith and to give advice or directions to such person if called upon to do so.

- 3.17 Generally to do such lawful acts or things as are necessary, incidental, ancillary or conducive to the attainment of the above objects

4. MEMBERSHIP OF THE CLUB

The Club shall consist of the following classes of members:

- 4.1 **Ordinary members** who shall be persons elected as such by the Committee in accordance with the provisions of the Rules.

- 4.2 **Honorary members** who shall be of two kinds:

- 4.2.1 **Honorary members** who shall be persons who are not members of the club but have rendered outstanding service to the club or to cats in general, and who, in the opinion of the Committee, are worthy of such honour and recommended by the Committee for election at an ensuing general meeting and duly elected for such period or periods as the meeting may deem fit.

Such Honorary member shall be entitled from the day of election to the privileges conferred by the Rules, *save that of voting at General Meetings or of holding office in the club*, save that of the Patron or Honorary Vice-President, and shall be subject to the Rules, save those relating to the payment of entrance fees and subscriptions.

- 4.2.2 **Honorary Full Member** who shall be members of the club who have rendered outstanding services to the Club or to cats in general, and who in the opinion of the Committee are worthy of such honour, recommended by the Committee for election at an ensuing general meeting and duly elected for such period or periods as the meeting may deem fit.

Such Honorary Full Member from the date of election shall have the same rights as Ordinary Members and be subject to the same obligations. Save that of payment of subscriptions during the period of such membership.

- 4.2.3 **Life Members** who shall be Ordinary Members of the Club who have paid a fee in one sum or such other fee for Life Membership as the Club may from time to time determine. With effect from the date of such payment, such Life Member shall not be liable for payment of any future subscriptions.

- 4.2.4 **Junior Members** who shall be persons under the age of 15 years at the commencement of the calendar year elected as such by the Committee in accordance with the provision of the Rules.

Such Junior Members shall have the same rights and be subject to the same obligations as Ordinary Members, *save that they shall have no right to vote at General Meetings or to be elected to any office in the Club* and shall only pay the subscription or any other dues provided for Junior Members in the Rules.

- 4.2.5 **Pensioner Members** who shall be persons over the age of 65 years at the commencement of the calendar year elected as such by the Committee in accordance with the provision of the Rules.

- 4.2.6 Save as specifically provided in the Rules, the Members shall be bound thereby. Copies of the Rules and any By-laws passed in terms thereof may be obtained from the Honorary Secretary on request subject to payment of such charge therefore as the Committee may from time to time prescribe.

5. APPLICATIONS FOR MEMBERSHIP

- 5.1.1 All applications for membership shall be made to the Honorary Secretary in writing, signed by the candidate in the form prescribed by the Committee from time to time, and shall state the class of membership to which the candidate seeks election. In the case of an Application for Junior Membership such form shall be signed by the candidate's parent or guardian as assisting the candidate.

- 5.1.2 Such form shall be accompanied by the necessary subscription provided for in the Rules.

- 5.2 Such applications, if in accordance with the provisions of sub-paragraph 5.1 hereof shall be decided upon by the Committee at a subsequent meeting and the Committee shall be entitled, but not bound, to require the candidate to appear personally before it and answer such questions as the Committee may desire to put. A candidate may withdraw such Application at any time before the decision of the Committee.

- 5.3 The acceptance or rejection of such Application shall be in the sole and absolute discretion of the Committee and its decision shall be final and binding on the candidate. The Committee shall not be obliged to give any reasons for its decision.

- 5.4 The Honorary Secretary shall notify the candidate by post of election or rejection as a member, in the case of election, such notification shall be accompanied by a copy of the Rules and by a Membership

Card for the calendar year of election In the form prescribed by the Committee from time to time. Such member shall be bound by the Rules from the time of election.

In the case of rejection, the subscription shall be returned to the candidate.

6. RESIGNATION OF MEMBERS

- 6.1 A Member shall be entitled to terminate his membership by written notification to that effect, posted to or delivered at the address to the Honorary Secretary. Such termination shall take effect from the date of posting of a written acceptance of such resignation by the honorary Secretary to the member concerned.
- 6.2 If such notification by a member is not posted or delivered at least one month before the expiration of the calendar year, such member shall be liable for payment of the subscription for the ensuing calendar year if otherwise liable therefore.
- 6.3 Any member so resigning shall not be entitled to a refund of any subscriptions or other dues paid by him in terms of the Rules and shall have no claim whatsoever against the Club or to its property.

7. CONDUCT OF MEMBERS

- 7.1 Every member shall conform to the Rules, and shall not commit any breach thereof or act in opposition to the Rules and/or to the fundamental objects and principles upon which the Club has been founded.
- 7.2 A Member shall not ill-treat, be cruel to or in any way cause unnecessary pain or suffering to cats or other animals.
- 7.3 Every member shall conform to and shall not commit any breach of the Show Rules of the South African Cat Clubs, or any other Show Rules made or recognized by the Club from time to time.
- 7.4 Every Member shall show proper respect for the authority of the President, Chairman and Committee and shall conform to all decisions duly made by them or by the duly authorized officers of the Club in accordance with the Rules.
- 7.5 Every Member shall behave with strict decorum, and shall not display any reprehensible, offensive or insulting conduct to or towards the officers or members of the club, nor act in any manner which in the opinion of the Committee renders it undesirable that such Member remain a member of the Club.
- 7.6 Every member shall make payment of the subscriptions or other dues due and payable by him in terms of the Rules.

8. EXPULSION, FINING OR SUSPENSION OF MEMBERS

- 8.1 Any member who has been found by the Committee, after due and proper investigation, to have committed a breach of the Rules may be expelled or suspended from membership of the Club or fined by the Committee.
- 8.2 Save in the case of a breach of Rule 7.6. reasonable notice of the Committee's intention to investigate a breach of the Rules by any member, and to make a decision thereon, shall be given to the Member concerned by prepaid registered post accompanied by sufficient details as will enable such member to understand the nature of the charge against him and such Member shall be afforded a reasonable opportunity of answering, refuting or making representations to the Committee in regard thereto.
- 8.3 Save as is provided in sub-paragraph 3.2 hereof, the Committee shall have sole and absolute discretion as to the procedure and manner in which such investigation shall be conducted. The decision of the Committee shall be final and binding on such Member and the Committee shall not be obliged to give any reasons therefore. The decision of the Committee shall be conveyed to such Member in writing by the Honorary Secretary by prepaid registered post and shall take effect from the date of posting of such notification.
- 8.4 The maximum fine which the Committee may impose shall be the sum of R50.00 (FIFTY RAND) and the Maximum period of suspension from membership shall be for a period of one year. Should such member fail to pay the fine imposed within 21 (TWENTY ONE) days from the date of posting of such notification, he shall be deemed to have been expelled from the Club from the date of expiration of the said period of twenty one days.
- 8.5 In the case of expulsion or suspension of any Member, he shall not be entitled to a refund of any subscriptions paid by him and shall have no claim whatsoever against the club or to its property.
- 8.6 In the event of any Member being so expelled, suspended or fined, the Committee shall place before the next General Meeting a report of the investigation so held and the decision arrived at.
- 8.7 If the Committee has expelled any Member by reason of a breach of Rule 7.5 hereof, it may restore such Member to his previous membership at any time thereafter on payment of the arrear subscription and on any other reasonable conditions which the Committee may deem fit to impose.

9. OFFICERS OF THE CLUB

The following shall be officers of the Club:

- 9.1 **Non-Executive Officers**, namely, *Patrons and/or Honorary Vice-Presidents*, being persons elected as such by a General Meeting for such period as the Meeting may deem fit. Such officer, if not a member of the club, shall be entitled to the privileges conferred by the Rule, save that of voting at General Meetings and of holding any other office in the Club, and shall be subject to the Rules, save those relating to payment of entrance fees or subscriptions.
- 9.2 **Executive Officers**, namely:
 - 9.2.1 **The President**, who shall be a member of the Club duly elected to that office in accordance with the Rules:
 - 9.2.2 **The Chairman, Vice-Chairman, Honorary Secretary and Honorary Treasurer**, who shall be members of the Club, elected to these offices in accordance with the Rules.
 - 9.2.3 Member of the Committee, who shall be members of the Club, elected to that office in accordance with the Rules. The number of the elected members of the Committee shall not be more than 15, and not less than 5. The President shall be an ex-officio member of the Committee. The Registrar of any Cat Register owned wholly or partly or recognized by the Club shall also be an ex-officio member of the Committee.

10. ELECTION OF OFFICERS

10.1 President

- 10.1.1 Nominations for the office of President shall be in writing and candidates shall be proposed and seconded by two members of the Club. Nominations shall contain or be accompanied by the written assent of the candidate to accept such office if elected. Nominations shall be posted by prepaid registered post to the address of the Honorary Secretary on or before 31 December each year, or delivered at such address on or before that date.
- 10.1.2 The names of the duly nominated candidate shall be circulated by the Honorary Secretary to members with the Notice convening the ensuing Annual General Meeting.
- 10.1.3 If only one nomination is received the President shall be elected or otherwise on a show of hands. If more than one nomination is received, the President shall be elected by secret written ballot, save as regards proxy votes, supervised by two scrutineers appointed by the chairman of the Meeting. Such scrutineers shall declare to the Chairman the name of the candidate polling the greatest number of votes, and the Chairman shall announce the result to the Meeting.

10.2 The Committee

- 10.2.1 Nominations for the office of a member of the Committee shall be in writing. Candidates shall be proposed and seconded by two members of the Club and such nominations shall contain or be accompanied by the written assent of the candidate to occupy the office if elected.
- 10.2.2 The names of the duly nominated candidates shall be circulated by the Honorary Secretary to Members with the Notice convening the ensuing Annual General Meeting.
- 10.2.3 Two members of the existing Committee shall be elected by the Committee at its last meeting in any calendar year to serve from the date of the ensuing Annual General Meeting to the following Annual General Meeting.
- 10.2.4 Should the nominations not exceed thirteen, excluding the two members already elected in terms of sub-paragraph 10.2.3 hereof, members of the committee shall be elected or otherwise at the ensuing Annual General Meeting by a show of hands. Should the nominations excluding the two members already elected in terms of sub-paragraph 10.2.3 hereof exceed thirteen, then thirteen members of the Committee shall be elected by secret written ballot save as regards proxy votes, supervised by two scrutineers, appointed by the Chairman, and such scrutineers shall declare the names of the thirteen candidates polling the greatest number of votes to the Chairman who shall announce the result to the Meeting.

Members of the Committee so elected shall hold office from the date of their election until the following Annual General Meeting.

- 10.3.1 The Chairman, Vice-Chairman, Honorary Secretary and Honorary Treasurer shall be elected by the Committee at its first meeting held after its election and shall hold office until the following Annual General Meeting.
- 10.3.2 Honorary Secretary and Honorary Treasurer shall be Members of the Club, but not necessarily members of the Committee. If they are not members of the Committee they shall only be entitled to

take part in proceedings concerning their duties, but shall not be entitled to vote.

10.3.3 The office of Honorary Secretary and Honorary Treasurer may be held by the same member.

10.4 The Examiners shall be appointed by the Annual General Meeting on the recommendation of the Committee, subject to the prior assent of such appointees to act in this office if so appointed, and shall hold office until the following Annual General Meeting.

11. POWERS OF THE COMMITTEE

The Committee shall have power to do any act, matter or thing regarding the management of the Club, which could or might be done by the Club, save and except for such matters as are specifically reserved to be dealt with by a General Meeting of the Club in terms of the Rules. Without limiting the generality of the above, the Committee shall have the following powers:

- 11.1 To appoint sub-committees from its members and/or members of the Club and to delegate such of its powers and duties as it may deem fit to such sub-committees. Such sub-committee shall appoint its own Chairman and Honorary Secretary and decide its quorum. The President, Chairman and Vice-Chairman shall be ex-officio members of such sub-appointed committee. Such sub-committee shall only function, for the period for which it shall be appointed, or until it has completed its function, whichever is the sooner, which period shall not in any case exceed the period of office of the Committee by which it is appointed. The procedure at Meetings of the sub-committee shall be governed *mutatis mutandis* by the provisions of the Rules relating to the Committee.
- 11.2 To elect Members in terms of the Rules.
- 11.3 To expel, suspend or fine Members in terms of the Rules.
- 11.4 To recommend to a General Meeting the election of Honorary Life-Members, Honorary Member, Patrons or Honorary Vice-President and Examiners.
- 11.5 To nominate and authorize one or more Members to sign and Execute Contracts, Deeds and other Documents, or act on behalf of the Club, to institute or defend any legal action on behalf of the Club and to engage Attorneys and Council for that purpose, and to nominate one or more Members to sign the necessary documents in connection therewith, to consult Attorneys and/or Council in connection with any matter relating to the Club which may require legal attention or opinion.
- 11.6 To make, alter or revoke Regulations or By-Laws enabling the Committee to exercise its powers or to carry out its duties or the internal management of the Society. Notice of any such By-Law or Regulation shall be posed to all members who shall be bound thereby from the date of such posting.
- 11.7 To recommend to a General Meeting alterations, modifications or additions to the Rules.
- 11.8 To institute, run or manage, either on its own or in conjunction with any other Cat Society or Club, a library of publications relating to cats, to make rules with regard thereto and to appoint a member of the Club or a sub-committee to take charge thereof.
- 11.9 To hold, run or manage, either on its own or in conjunction with any other Cat Society or Club, Cat shows, exhibitions, demonstrations or social.
- 11.10 To remove from office any Member of the Committee who has failed to attend three consecutive Meetings of the Committee during his period of office, except where leave of absence has been obtained, or in the case of illness of the member. Such members shall be given a reasonable opportunity of making representations to the Committee before any decision is arrived at. In such case a report thereof shall be made to the ensuing Annual General Meeting.
- 11.11 To decide all disputes between Members, or between the Club and Members, or between the Committee and Members, arising out of the Rules or the affairs of the Club. The decision of the Committee shall be final and binding on the parties concerned. In such case a report thereof shall be made to the ensuing Annual General Meeting.
- 11.12 To appoint any member of the Club to fill any casual vacancy in the Committee, save that of President, or to act as a Member thereof, if the number of the Committee is below the minimum. Such Member shall hold Office from appointment until the ensuing Annual General Meeting.
- 11.13 To summon an Extraordinary General Meeting in terms of the Rules, if it is considered desirable to do so.
- 11.14 To impose conditions regulating the rights of Members, to inspect the records of the Club referred to in paragraph 59 of the Rules, regarding the time, manner and method of inspections, and to require written reasons therefore if the Committee deem it necessary, which conditions shall be binding on the Member concerned.
- 11.15 To terminate the Membership of any Member who has failed to pay the annual subscription or any

other dues by 1 May of each year after due Notice to make payment has been given to such Member in terms of the Rules.

12. FUNCTIONS AND DUTIES OF THE COMMITTEE

- 12.5 The Committee shall meet at least four times during its period of office at such place or places and at such time or times, as it may deem fit. A minimum of seven days notice of each Meeting shall be given by the Honorary Secretary.
- 12.2 The following shall preside at Meetings in order of precedence, The President, Chairman, or Vice Chairman. If all are absent, the Meeting shall appoint its own Chairman.
- 12.3 The Quorum for Committee Meetings shall be five members.
- 12.4 Voting shall be by a show of hands and all questions requiring a vote shall be decided by a majority vote of those present at the Meeting and entitled to vote. In the case of an equality of votes, the Chairman of the Meeting shall have a second or casting vote. The minutes of each Meeting shall be confirmed at an ensuing Meeting.
- 12.5 The President, Chairman or Vice Chairman, in that order of precedence, shall present a General Report to the ensuing Annual General Meeting of the proceedings of the Committee and the affairs of the Club during its period of office, which report shall include any report and recommendations which the Committee is obliged or desires to make in terms of the Rules.
- 12.6 The Honorary Treasurer shall on behalf of the Committee submit the accounts of the Club for the current calendar year, ending 31 December of each year, to the appointed examiners, and present such accounts duly examined to the ensuing Annual General Meeting for approval of the Meeting.
- 12.7 The committee shall, if possible, at every meeting fix the date and place of the next meeting. If no such date and place is fixed, then the President, Chairman or Vice Chairman, in that order of precedence, and the Honorary Secretary shall fix such date, time and place.
- 12.8 In the event of an emergency or urgent business arising or relating to the Club or its affairs, the President, Chairman or Vice Chairman, in that order of precedence, and the Honorary Secretary may summon an urgent Committee meeting at any notice whatsoever, provided that the first item on the Agenda shall be the waiver of proper notice provided for in the Rules. The quorum for such emergency Meeting shall be not less than six.
- 12.9 The Committee shall not incur any expenditure whereby the funds of the Club shall be diminished by more than 50% of total funds, without the authority of a General Meeting.
- 12.10 The Committee shall be obliged to convene an Extraordinary General Meeting of the Club on a written requisition by Members given in terms of the Rules.

13. DUTIES OF THE HONORARY SECRETARY

The duties of the Honorary Secretary shall be:

- 13.1 To conduct the correspondence of the Club and place such correspondence before the Committee.
- 13.2 To keep an up-to-date Register of the names, addresses and class of Members of the Club.
- 13.3 To give notice in terms of the Rules of election or rejection of any candidate for membership and to forward with the Notice to a member so elected a copy of the Rules, and to refund to a member not so elected the subscription.
- 13.4 To give Notice in writing in terms of the Rules to the Members of the Committee of every Committee Meeting, which notice shall contain the Agenda for the Meeting, save in the case of an emergency Committee Meeting held in terms of the Rules.
- 13.5 To give the necessary notice of General Meetings and the necessary information or forms in terms of the Rules to all members.
- 13.6 To receive nominations for the Offices of President and/or members of the Committee and to place such nominations before the Committee as soon as reasonably possible.
- 13.7 To notify Junior Members as soon as possible after 31 December of the year in which they have become eligible as full Members, that they have automatically become Ordinary Members of the Club.
- 13.8 To keep true and accurate Minutes of the proceedings of the Committee and of General Meetings, and to enter these in a Minute Book kept for that purpose, and to read such Minutes when required to do so at Committee or General Meetings.
- 13.9 To circulate to members any Notices. Reports or Publications, in terms of the Rules or when required to do so by the Committee.

- 13.10 To supply to the Committee the necessary information enabling it to compile any report of recommendation to be made in terms of the Rules.
- 13.11 To produce to any member at reasonable times for inspection the records of the Club referred to in Paragraph 19 of the Rules, subject to such conditions as the Committee may impose in terms of Paragraph 11.14 thereof.

14. DUTIES OF THE HONORARY TREASURER

- 14.1 To accept, hold in trust, deal with and administer all monies received by or on behalf of the Club.
- 14.2 To open and operate a Banking or Building Club account in the name of the Club. All cheques, negotiable instruments and other Banking or Building Club documents shall be signed by the Honorary Treasurer and a member of the Committee nominated from time to time by the Committee for that purpose.
- 14.3 To make payment on the directions of the Committee or a General Meeting, from the funds of the Club or all expenses properly incurred.
- 14.4 To submit to the Committee, at Committee Meetings, a list of liabilities of the Club for payment, and to obtain directions thereon. To provide the Committee with information as to the financial position of the Club when required to do so from time to time.
- 14.5 To keep true, proper and up-to-date books and records of assets, liabilities and financial transactions of the Club and of payment of subscriptions by members. To submit such books and records to the appointed examiners of the Club in sufficient time to enable the appointed examiners to examine the Club's accounts as soon as possible after 31 December each year. To obtain the Balance Sheet, Statement of Revenue and Expenditure and any report compiled by the examiners, and to place the same before the Committee to enable the Committee to discuss and submit the same to the ensuing Annual General Meeting.
 - 14.6.1 To send by not later than 31 January of each year to Members liable for payment of subscriptions or any other annual dues, notice to make payment thereof.
 - 14.6.2 To send further notices by not later than 31 March of each year to Members who have failed to make the required payment by 1 March of each year.
 - 14.6.3 To place before the Committee at a Meeting held after 1 May of each year a list of Members who have failed to make payment after the aforesaid notices, by 1 May of that year.
 - 14.6.4 To place before the Committee, if required to do so, a list of Members who have made payment between the second Notice a 1 May of each year.
- 14.7 To allow, and arrange if necessary, an inspection by the examiners of any of the assets of the Club if required by the examiner to do so.
- 14.8 To perform any other duties in connection with the financial affairs of the Club imposed upon him in terms of the Rules or by the Committee from time to time.

15. DUTIES OF THE EXAMINERS

The duties of the examiners shall be:

- 15.1 To examine the Club's accounts from the books and records submitted to him by the Honorary Treasurer and to prepare and submit a signed Balance Sheet and Statement of Revenue and Expenditure for the Club's financial year, together with any report which he may deem necessary, as soon as possible after 31 December of each year.
- 15.2 To obtain from the Honorary Treasurer or Officers of the Club whatever information he may deem necessary for the proper performance of his duties, and any necessary Certificate signed by the officer concerned.

16. SUBSCRIPTIONS

- 16.1 The annual subscription for Membership of the Club shall be as follows:
 - 16.1.1 Ordinary Members
 - 16.1.2 Family Member (2 members of family)
 - 16.1.3 Pensioner (65 & over) / Junior (under 12)
- 16.2 The subscription for Life Membership shall be the sum of R500.00 (Five Hundred Rand). On payment thereof, such member shall not be obliged to pay any further subscriptions as long as he remains a member of the Club.
- 16.3 From the beginning of the current year in which a Junior Member ceases to be eligible for Junior

Membership, such Junior Member shall automatically become an Ordinary Member in terms of the Rules, and shall become liable for the appropriate subscription. Notice to this effect shall be given to the Member concerned by the Honorary Treasurer, who shall make the necessary amendment to the Register of Members.

16.4 The first annual subscription shall become due on election and the annual subscription thereafter, on the first day of January of each year.

16.3 A Member of the Club shall not be entitled to compete for any prize or reward offered to members or to any privilege conferred on such member in terms of the Rules, or to propose or second the application of any person for membership, or to hold any Executive Office in the Club, whilst his current subscription is due and unpaid.

17. GENERAL MEETINGS

17.1 There shall be two types of General Meetings of Members of the Club.

17.1.1 **Annual General Meetings**, which shall be held not later than the last day of October of each year.

17.1.2 **Extraordinary General Meetings**, which shall be convened in the manner provided for in the Rules, by the Committee at its own instance if considered necessary or on a written requisition signed by not less than 33% calculated to the next highest whole number, of Members entitled to vote at General Meetings. In the latter case, the Notice convening the Meeting shall be posted to Members within one month after the delivery of such written requisition at the address of the Honorary Secretary.

17.2 A written Notice of every General Meeting shall be posted to all Members by the Honorary Secretary, not later than fourteen days before the date of such Meeting. Such Notice shall specify the date, place and time thereof, and the Agenda.

17.3 In the case of an Annual General Meeting, the Agenda shall include the following:

17.3.1 Confirmation of the Minutes of the previous Annual General Meeting.

17.3.2 Any report by the Committee which it is obliged to make in terms of the Rules.

17.3.3 Submission for approval of the Balance Sheet and Expenditure and Revenue Accounts of the Club, which the Committee is obliged to submit in terms of the Rules.

17.3.4 Election of Officers as provided for and the Rules.

17.4 The Agenda may include any other business which a General Meeting is entitled or obliged to deal with and/or decide in terms of the Rules. Full and precise details of such business may be placed on the Agenda by the Committee of its own accord, and shall be placed thereon by the Committee on a written requisition by any member of the Club, posted to the address of the honorary Secretary on or before 31st day of December in each year. Such written requisition shall contain full and precise details of the business under signature of such Member and one other Member of the Club. The Agenda shall also specify the name or names of the Sponsors of such Resolution.

17.5 The Notice of the Annual General Meeting shall also contain or be accompanied by a list of candidates duly nominated for the office of President, and members of the Committee and the names of two Committee members elected by the Committee in terms of the Rules, and in the case of members residing beyond a radius of 40 km from Kimberley, by a proxy form, as prescribed by the Rules, or by the Committee from time to time.

17.6 In the case of the Agenda of an Extraordinary General Meeting, this shall specify full and precise details of the business, for which such Meeting has been summoned, and the name or names of the Requisitioners.

17.7 No other business save that appearing on the Agenda shall be transacted at a General Meeting.

17.8 A quorum for a General Meeting shall be 10% calculated to the next highest whole number of the Members of the Club entitled to vote there at. Should a quorum not be present at the time of holding a General Meeting, the Chairman shall adjourn the Meeting to a date not later than fourteen days from the date thereof, and to a place announced by him, and the members present and entitled to vote at such adjourned meeting shall form a quorum.

17.8.1 Voting at a General Meeting shall be by a show of hands, save where a written ballot is required in terms of the Rules, and all business requiring a vote shall be decided by majority vote. In the case of an equality of votes the Chairman of the meeting shall be entitled to a second or casting vote.

17.8.2 Absent Members residing beyond a radius of 40 km outside Kimberley and entitled to vote may do so by proxy in respect of the business on the Agenda. The instrument appointing a proxy shall be in the form set out hereunder, or in any other form prescribed by the Committee from time to time, or which due notice has been given to all Members.

17.8.3 Such proxy shall be a member of the Club present and entitled to vote at such Meeting and the instrument appointing such Proxy shall be completed and delivered at the address of the Honorary Secretary at least forty-eight hours before the time of holding the Meeting. If forwarded direct to the Honorary Secretary, the Honorary Secretary shall notify the proxy-holder concerned.

18. ALTERATIONS TO THE RULES

The Rules shall only be altered, modified, added to or substituted by new Rules by a General Meeting held in accordance with the Rules, at which the same or any modifications thereof are passed, and shall be effective thereafter.

19. RECORDS OF THE SOCIETY

19.1 The Register of Members, Minutes of General Meetings, Committee Meetings and sub-committee Meetings shall be open for inspection by any Member at the address of the Honorary Secretary, on reasonable notice to the Honorary Secretary and at any reasonable time.

19.2 The financial records of the Society shall likewise be open for inspection by any Member at the address of the Honorary Treasurer, on reasonable notice and at any reasonable time.

19.3 The Committee may in their sole and absolute discretion impose conditions under which the records are so inspected, in terms of paragraph 11.14 of these Rules, and such conditions shall be binding on the Member concerned.

20. INTERPRETATION OF THE RULES

The committee shall be the sole authority for the interpretation of the rules and bylaws or regulations made there under, and the decision of the Committee upon any question of interpretation or upon any matter affecting the Society and not provided for in the rules shall be final and binding on the Members.

21. DISSOLUTION OF THE CLUB

The Club may be dissolved by a Resolution to that effect at an Extraordinary General Meeting of the Club summoned in terms of the Rules with the express purpose or voting upon such Resolution. Such Resolution shall only be passed by a majority of two thirds of members entitled to vote at such Meeting. Such Meeting shall decide upon the manner of the disposition of the assets of the Club, after payment of all liabilities and shall vest power to carry out the resolution and decisions of such Meeting in any body or person nominated by the Meeting for that purpose.

NORTHERN CAPE /FREE STATE CAT CLUB

PROXY FORM

I,
.....

OF
.....

BEING A MEMBER OF THE ABOVE SOCIETY, DO HEREBY APPOINT:

.....
OR FAILING HIM/HER

AS MY PROXY TO VOTE FOR ME ON MY BEHALF AT THE ANNUAL GENERAL MEETING OF THE SOCIETY, TO BE HELD ON THE :

..... DAY OF 20..... AND/OR AT ANY ADJOURNMENT THEREOF,

1. THE PROXY SHALL VOTE IN THE MANNER PROVIDED FOR IN THE RULES IN FAVOUR OF:

.....

AGAINST

.....

(SPECIFY THE PARTICULAR RESOLUTION OR RESOLUTIONS)

OR

1. THE PROXY SHALL VOTE IN THE MANNER PROVIDED FOR IN THE RULES, AS HE THINKS FIT IN RESPECT OF ALL BUSINESS ON THE AGENDA REQUIRING A VOTE TO BE TAKEN, WHETHER BY SHOW OF HANDS OR BY BALLOT.

SIGNED AND DATED AT:

ON THIS DAY OF 20

PLEASE NOTE: THE SIGNATORY MUST DELETE WHICHEVER PORTION OR WORDS OF THE FORM ARE NOT APPLICABLE, AND FILL IN THE BLANKS. ALL DELETIONS AND INSERTIONS MUST BE INITIALED. THIS FORM MUST BE COMPLETED AND DELIVERED AT THE ADDRESS OF THE HONORARY SECRETARY AT LEAST FORTY-EIGHT HOURS BEFORE THE TIME OF HOLDING THE MEETING. IF FORWARDED DIRECT TO THE HONORARY SECRETARY THE HONORARY SECRETARY WILL NOTIFY THE PROXY-HOLDER CONCERNED.

NORTHERN CAPE /FREE STATE CAT CLUB

NOMINATION FORMS

COMMITTEE MEMBERS

- 1. CHAIRMAN - _____
- 2. TREASURER - _____
- 3. SECRETARY - _____
- 4. COMMITTEE MEMBERS - _____

I, HEREBY DECLARE THAT I AM WILLING TO SERVE IN THE ABOVE POSITION.

SIGNATURE _____ DATE: _____

(All nominees must be willing to assume office)

SHOW COMMITTEE MEMBERS

- 5. Show Manager _____
- 6. Assistant Show Manager _____
- 7. Show Committee Members _____

I, HEREBY DECLARE THAT I AM WILLING TO SERVE IN THE ABOVE POSITION.

SIGNATURE _____ DATE: _____

(All nominees must be willing to assume office)
